

Cuicacalli Escuela de Danza

Registration & Fees

How to Register

1. Read Policies and procedures thoroughly. Call director with questions at 415-672-6550.
2. Fully complete Student Registration/Emergency Form in its entirety. This form must be signed and dated by a parent or guardian.

Fees

Registration Fees: Registration fees are \$25 per student, per year and are non-refundable. This fee is payable upon registration.

Monthly Tuition Fees: Monthly Tuition Fees are **DUE ON THE 1ST CLASS OF THE MONTH. MONTHLY FEES REMAIN THE SAME REGARDLESS OF THE NUMBER OF LESSONS TAUGHT WITHIN A MONTH DUE TO HOLIDAYS OR REGARDLESS OF CHILD'S ABSENCES.**

1 Class per week \$40 2 Classes per week \$80 3 Classes per week \$100

LATE FEES/RETURNED CHECK FEES:

A late fee of \$25 will be assessed for payments received after the first Saturday of the month – NO EXCEPTIONS. The following month, we will add the late fee to the current monthly fee. A \$25 return check fee will be added onto all insufficient fund checks. There are no refunds for missed classes (Your child may do a make-up in another non-performance class that fits both their age and skill level for any classes they miss).

Accepted Forms of Payment:

Cash or check made payable to 'Cuicacalli.' Credit cards accepted.

Costume Fees:

All performers will have a required costume for his/her class. This fee will be charged upon registration and is non-refundable. (*Fees subject to change)

Contemporary/Ballet.....To be announced
Hip-Hop.....To be announced
Folklorico.....To be announced

Discounts/Scholarships:

- Family Discounts: Applies to immediate family members under the same custodial parent. Please call director for details.
- Scholarships available. Please call director. **Scholarship students are still responsible for annual registration and costume fees.**

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Policies & Procedures

Class Procedures:

Please have your child arrive five minutes prior to class start time dressed in the proper attire, shoes. Proper technical warm-ups are done at the beginning of class and are vital to preventing injuries.

Attire

We recommend that dancers wear comfortable clothes or dancewear that will allow them to move, but is not too baggy that the instructor cannot see proper body movement. Bare feet is acceptable in class, but dancers may wear jazz shoes, socks or Foot Undeez if they'd prefer.

Before/After Class

Cuicacalli is not a daycare or babysitting service. Dancers are not to arrive any earlier than 15 prior to class and must be supervised by an adult until class time. When one class ends, another starts; teachers are not responsible for watching students once class has dismissed. Please instruct your child to wait inside the lobby for their rides and to inform the director if their ride is late.

Students are not permitted to wait outside for rides.

Absences:

You may make-up missed classes in other classes that fit the dancer's age and skill level. Missed classes are not refundable. Tuition is still due to hold the spot for your child. There are no refunds if you drop a class(es) in the middle of the month, choose other activities over dance class, or simply skip class. We request that a parent call or email the director to inform of any absences, illness, or problem a student might be having. If your child has a contagious illness or is injured please keep them out of class until they are recovered and can participate fully without risk or relapse or re-injury.

Class Cancellation:

Cuicacalli reserves the right to combine classes, change times, provide substitute teachers or replacement teachers, and cancel or combine any class. These decisions will be made by the director.

Cuicacalli Repertoire

The use of Cuicacalli repertoire is prohibited without the consent of the director. Additionally, no individual member may obligate or commit Cuicacalli to any performance without the consent of the director.

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PARENT CONSENT FORM

(please initial next to each statement, acknowledging you read, understand and agree to the terms)

_____ Payment of tuition is **DUE ON THE 1st OF THE MONTH**. Payment of tuition secures enrollment for your child in class. We do not send statements, however post tuition reminders around the studio.

_____ You have until the first Saturday of each month to pay tuition. The following month, we will add a \$25 late fee to your current monthly fee. **NO EXCEPTIONS!**

_____ A \$25 return check fee will be added on all insufficient fund checks.

If your child is absent due to any reason: illness, vacation, or other activities, payment is **STILL** due by the first Saturday to continue to hold the spot in class for your child. There are **NO REFUNDS** for missed classes. If you are not available to pay in person, please call the director regarding your tuition to avoid late fees.

_____ If parents are splitting payment for their dancer(s), written or spoken consent must be given from **BOTH** parents as to whom is paying what portion of the charges. Any changes that will affect payment must be approved by both parties, who must each inform the director of such changes. It is the responsibility of the parents to figure out payment plans, and not that of the Cuicacalli staff.

_____ **TUITION REMAINS THE SAME EACH MONTH REGARDLESS OF WHETHER IT IS A 5-WEEK MONTH OR A SHORTENED MONTH DUE TO HOLIDAYS.** Tuition is not pro-rated, refunded or credited for missed classes or holidays. Any student who misses a class may make-up classes in other classes that are comparable for their age/skill level.

_____ If your child is no longer taking classes, notification in writing is required. Any outstanding fees on the account must be paid in full upon un-enrollment. Failure to turn in a notification will result in continued late fees until we receive a letter. After 5 weeks, we will assume that the child has dropped and will stop all charges.

_____ **PHOTO/VIDEO RELEASE:** By initialing here, I give permission for photographs/video of my child in dance class or performances to be used in promotional material for Cuicacalli in both print and web publications.

By signing below, you are acknowledging that you have read and understood all policies & procedures, tuition policy, and fees associated with dancing at Cuicacalli.

Parent Name: _____ Parent Signature: _____

Dancer's Name(s) _____ Date: _____

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Liability Disclaimer:

I for myself and/or my minor child release and forever discharge and agree to hold harmless Cuicacalli Escuela de Danza and any of its sub-contractors for any liability, claims or demands for personal injuries, sickness, or death, as well as for expenses due to loss or damage to personal property or lost wages. Since dance is a physical activity, injuries may occur. Each student/guardian has the right to decline participation in any activity which they are not comfortable with or which they feel may be harmful. Each student/guardian is fully responsible for any injuries or harm occurring before, during or after a class at Brava Theater. Student/guardian is also responsible for informing instructor(s) of any physical limitation which may prevent full participation in class. It is required that all students be covered by their family's insurance. If injury occurs, it is understood that the student's own policy is the only source of reimbursement.

Adult/Guardian must sign below in agreement with all terms of liability disclaimer & studio policies

STUDENT/GUARDIAN PRINTED NAME

STUDENT/GUARDIAN SIGNATURE

DATE

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Registration

Student Name (First/Last) _____ Today's Date _____

Address _____ City _____ Zip _____

Date of Birth _____ Age _____ School Attending _____

Grade _____

Years of dance taken _____ Where Studied _____

Referred by _____

Child-Parent goals for this season _____

Mother/Guardian Name _____ Home # _____ Cell # _____

Mother/Guardian's Email address

Father/Guardian Name _____ Home # _____ Cell # _____

Father/Guardian's Email address

Emergency Contact _____ *Phone #* _____ *Relation* _____

Please fill in all classes that you are interested in trying &/or enrolling in:

1.Class: _____

2.Class: _____

3.Class: _____

Parent's Signature _____

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TUITION due FIRST CLASS OF THE MONTH:

- 1 Class a week per month\$40
- 2 Classes a week per month.....\$80
- 3 Classes a week per month.....\$100 (\$20 discount)
- 4 Classes a week per month.....\$120 (\$40 discount)

Family Discount: Add total number of class and subtract \$25.

Class location:

Brava Theater
2781 24th St.
San Francisco, CA 94110
Studio and/or Main Stage

CLASS SCHEDULE

| Tuesday | Time | Wednesday | Time | Thursday | Time |
|------------------|-------------|-------------------|-------------|--------------------|-------------|
| Contemporary | 4:30-6pm | Folklorico (Beg). | 5:00-6pm | Folklorico (Adv) | 4:30-6pm |
| Folklorico (Adv) | 6:00-7:30pm | Folklorico (Int). | 6:00-7pm | Contemporary (Adv) | 6-7:30pm |
| Hip-Hop (Adv) | 7:30-8:30pm | | | | |
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